



Director General of Civil Aviation Authority of Kosovo,

Pursuant to Articles 3.1, 25.1 (a),(c), 32, 33, 37, 38, 41, 44, 46, 47, 48, 49, 57, 58, 59, 61, 62, 63, 66, 69, 78 and 79 of the Law No. 03/L-051 on Civil Aviation ("Official Gazette of the Republic of Kosovo" Year III/ No. 28, of 4 June 2008), and Art. 11.1 of the Regulation on Organization and Internal Functioning and Systematization of Working Posts at the Civil Aviation Authority of Kosovo, dated 17 January 2011,

For the purpose of establishing a system of fees and charges levied by the Civil Aviation Authority of the Republic of Kosovo in connection with the services it offers and inspection activities carried out,

With the aim to promote growth and support sustainable development of the civil aviation in the Republic of Kosovo,

After having completed the process of consultations with the relevant stakeholders in the field of civil aviation,

Hereby issues the following:

**REGULATION No. 7/2011 ON  
THE FEES LEVIED BY THE CIVIL AVIATION AUTHORITY  
OF THE REPUBLIC OF KOSOVO**

**Article 1  
Scope of Application**

The present Regulation shall apply to all natural and legal persons requiring services of, or being subject to an inspection activity of the Civil Aviation Authority of the Republic of Kosovo.

**Article 2  
Definitions**

For the purposes of this Regulation, the definitions used herein have the following meaning:

“CAA” - means the Civil Aviation Authority of the Republic of Kosovo and references to the charging and levying of fees shall be construed as references to the charging and levying of fees by the CAA;

“ANS” - means Air Navigation Service(s) - including, air traffic services; communication, navigation and surveillance services; meteorological services for air navigation; and aeronautical information services.

“ANS Provider (ANSP)” - means any public or private entity providing air navigation services for general air traffic, which is subject to regulation by the CAA.

“Chicago Convention” - means the Convention on International Civil Aviation, signed at Chicago, on 7 December 1944;

“European Aviation Safety Agency (EASA)” - means the Agency established on 28 September 2003 by Regulation (EC) No. 1592/2002 of the European Parliament and of the Council of 15 July 2002 (hereinafter referred to as “the EASA Regulation”);

“ECAA or ECAA Agreement” means the European Common Aviation Area or the agreement establishing the ECAA which includes the Main Agreement, its Annexes and Protocols;

“EASA Regulations” - means the EASA Regulation and any regulations made thereunder, including all parts of such regulations and their associated certification specifications as adopted by EASA;

“Joint Aviation Requirements (JARs)” - means Requirements adopted by the Joint Aviation Authorities and accepted by the states under the terms of the arrangements concerning the development, the acceptance and the implementation of joint aviation requirements of the Joint Aviation Authorities;

“JAR-FCL” - means the Joint Aviation Requirements applicable to the Flight Crew Licensing;

“JAA License” - means a flight crew licence issued in accordance with JAR-FCL for a flight crew member;

“Maximum Take-off Weight (MTOW)” - in respect of an aircraft, means the maximum weight at which the pilot of the aircraft is allowed to attempt to take off, due to structural or other limits. The MTOW is usually specified in units of kilograms or pounds. The MTOW is the heaviest weight at which the aircraft has been shown to meet all the airworthiness requirements applicable to it. The MTOW of an aircraft is fixed, and does not vary with altitude or air temperature or the length of the runway to be used for take-off or landing;

“PART M” - means Annex I of the Commission Regulation (EC) No. 2042/2003, as amended, on the continuing airworthiness of aircraft and aeronautical products,

parts and appliances, and on the approval of organisations and personnel involved in these tasks.

*"PART 66"* - means Annex III of the Commission Regulation (EC) 2042/2003, as amended, dealing with the licensing of maintenance personnel in the context of the approval of organisations and personnel involved in tasks on the continuing airworthiness of aircraft and aeronautical products;

*"PART 145"* - means Annex II of the Commission Regulation (EC) 2042/2003, as amended, on the continuing airworthiness of aircraft and aeronautical products and on the approval of organisations and personnel involved in these tasks, dealing with the approval of maintenance organisations;

*"PART 147"* - means Annex III of the Commission Regulation (EC) 2042/2003, as amended, dealing with the approval of aircraft maintenance engineer training organisations in the context of the approval of organisations and personnel involved in tasks on the continuing airworthiness of aircraft and aeronautical products.

*"Single European Sky (SES)"* - means a concept and set of supporting regulations for the smooth operation of the air transport system combined with a consistent, high level of safety in air navigation services allowing optimum use of Europe's airspace and a consistent, high level of safety in air travel, in keeping with the duty of general interest of air navigation services, including public service obligations.

*"Safety regulatory audit"* - means a systematic and independent examination conducted by, or on behalf of, the CAA to determine whether complete safety-related arrangements or elements thereof, to processes and their results, products or services, comply with required safety-related arrangements and whether they are implemented effectively and are suitable to achieve expected results.

*"Safety Oversight"* - means function undertaken by the CAA to verify that safety regulatory objectives and requirements are effectively met.

### **Article 3** **General Provisions**

3.1 The CAA shall charge and levy fees in accordance with the provisions of the present Regulation.

3.2 The CAA shall require that 50% of the fee in respect of the services referred to in the respective article of the present Regulation are remitted to the CAA before delivery of services has commenced, and the remaining 50 % before the final issuance or renewal of the certificate, licence, approval or authorisation concerned or prior to the undertaking of an examination or test subject to a fee under that

respective article. Fees less than 500 Euro charged in respect of services referred to in the respective article of the present Regulation shall be paid in full.

3.3 The CAA may suspend a licence, certificate, approval or authorisation in respect of which a fee required by an article of the present Regulation has not been remitted to the CAA by the holder. A licence, certificate, approval or authorisation which is suspended by the CAA shall not be considered valid in respect of the person, aircraft or organisation to which it relates unless and until it is reinstated by the CAA.

3.4 The Director General of the CAA, may remit or reduce in very exceptional cases, and on the grounds of public interest, any fee prescribed by the present Regulation.

3.5 The Director General of the CAA, may give such orders in respect of such matters and issues as may be specified in the present Regulation for carrying out the purposes of the present Regulation as may be necessary and appropriate.

3.6 Orders under this Regulation may be given in the form of Orders, Decisions, and Administrative Directions.

3.7 The fee scales in the present Regulation are specified in Euros (€). Each invoice of the CAA issued in respect of any service carried out under the respective article of the present Regulation must be paid within seven (7) days of its issuance in accordance with the internal procedures prescribed by CAA to this effect. Failure to remit the invoice in due time may result in liability to pay the penalties and interest rates for each day of delayed payment in accordance with the applicable law.

3.8 Inspections to be carried outside of the territory of the Republic of Kosovo shall be subject to an additional fee to cover the Inspectors' travel expenses and daily allowances.

3.9 Inspections and flight checks carried out by experts or examiners hired by CAA to this effect, are subject to an additional fee charged to the operator.

3.10 CAA reserves the right to reclaim its entitlements through judicial proceedings in accordance with the applicable law.

#### **Article 4**

#### **Fees for the Registration of an Aircraft**

The CAA shall charge and levy fees for each application for the issue of a certificate of registration of an aircraft, including gliders and balloons, in accordance with the following scale:

**Table 4A: Registration, re-registration and temporary registration of an aircraft not entered in the Kosovo Civil Aircraft Registry**

		Issue charge
A1	Registration of aircraft (less than 5,700 kg MTOW)	200
A2	Registration of aircraft (more than 5,700 kg MTOW)	500

**Table 4B: Registration of change of ownership, change of user, removal of temporary registration and removal of an aircraft entered in the Kosovo Civil Aircraft Registry**

		Issue charge
B1	Registration of change of owner or user, removal of aircraft	200

## Article 5 Fees for Certificates of Airworthiness

5.1 The CAA shall charge and levy fees for the issue of a certificate of airworthiness, issue of an export statement, permit to fly, noise certificate or emission certificate and the issue or renewal of airworthiness review certificate, in accordance with the following scale:

**Table 5A: Certificate of Airworthiness**

		Issue charge
A1	Balloon	150
A2	Glider	150
A3	Motor Glider	200
A4	Aeroplane/Helicopter (less than 5,700 kg MTOW)	3,000
A5	Aeroplane/Helicopter (more than 5,700 kg MTOW)	5,000

**Table 5B: Leasing of aircraft on Kosovo Civil Aircraft Registry**

		Issue charge
B1	Payment for procedures in connection with leasing out of aircraft on Kosovo Civil Aircraft Registry	5,000

**Table 5C: Export statements**

		Issue charge
C1	Export statement	1,500

**Table 5D: Permit to fly**

		Issue charge
D1	Permit to fly	1,500
D2	Renewal of Permit to fly	750
D3	Validation of foreign Permit to fly	1,000

**Table 5E: Noise certificate and/or emission certificate**

		<b>Issue charge</b>
E1	Noise certificate and/or emission certificate	200

**Table 5F: Airworthiness Review Certificate**

		<b>Issue charge</b>
F1	Airworthiness Review Certificate	100

5.2 Where an aircraft is based in another State under a lease agreement acceptable to CAA and operated by an operator who is not the holder of an air operator's certificate issued by CAA, the fees provided for in the table 5A to this Article shall become applicable to that aircraft.

### **Article 6 Fees for the Delegation of Oversight under Article 83bis of the Chicago Convention**

6.1 When the safety oversight of an aircraft is delegated to an ECAA Member State under the provisions of Article 83bis of the Chicago Convention, an annual fee of (€) 8 per 500 kg of the MTOW shall be levied. The fee shall fall due on the same date as the renewal or continuation date of the certificate of airworthiness or the reissue date of the Airworthiness Review Certificate for the aircraft concerned.

6.2 When the safety oversight of an aircraft is delegated under the provisions of Article 83bis of the Chicago Convention to an ICAO Member State that is not an ECAA Member State, an annual fee of (€) 15 per 500 kg of the MTOW shall be levied. The fee shall fall due on the same date as the renewal or continuation date of the airworthiness review certificate of the aircraft concerned.

### **Article 7 Fees for Inspection for the Purposes of Issue of Maintenance or Overhaul Approval or a Part 145 Approval to an Organisation**

7.1 The CAA shall charge and levy a fee for the inspection of an organisation for the purposes of the issuance of approval, being a Part 145 approval, as an organisation competent to overhaul and to maintain aircraft and aircraft components, in accordance with table 7A.

7.2 The CAA shall charge and levy a fee for the conduct of an annual review of a PART 145 maintenance exposition manual of an organization, in accordance with table 7A.

**Table 7A: Maintenance Organisation Approval**

		<b>Issue charge</b>	<b>Annual charge</b>
A1	Maintenance Organisation Approval (Part 145)	8,000	8,000

7.3 The CAA shall charge and levy a fee for the inspection of an organisation for the purpose of the issuance of approval, being a Part-M Subpart F organisation competent for the maintenance of aircraft and components 5700 kg and below not used for commercial air transport, in accordance with the table 7B.

7.4 The CAA shall charge and levy a fee for the conduct of an annual review of a Part-M Subpart F organisation competent for the maintenance of aircraft and components 5700 kg and below not used for commercial air transport, in accordance with the table 7B.

**Table 7B: Maintenance Organisation Approval**

		<b>Issue charge</b>	<b>Annual charge</b>
B1	Maintenance Organisation Approval (Part-M Subpart F)	500	500

**Article 8**  
**Fees for Initial Certification and Continuous Surveillance of**  
**Part-M Subpart G Organisations**

The CAA shall charge and levy a fee for the Initial Certification and Continuous Surveillance of Part-M Subpart G Organisations, outside the scope of an Air Operator, in accordance with table 8A.

**Table 8A: Part-M Subpart G Organisations Approval**

		<b>Issue charge</b>	<b>Annual charge</b>
A1	Part-M Subpart G Organisations Approval	1,500	1,000

**Article 9**  
**Fees for the Inspection of a Commercial Air Operator's Organisation for the**  
**Purpose of the Grant, Renewal or Amendment of an**  
**Air Operator's Certificate (AOC)**

9.1 The CAA shall charge and levy fees for the inspection and surveillance of an air operator's organisation for the purposes of the grant, variation or renewal of an Air Operator's Certificate, in accordance with table 9A and 9B.

**Table 9A: Air Operators Certificate - Commercial Aviation**

		<b>First Aircraft</b>	<b>Other aircraft</b>
A1	Commercial Aviation (Less than 5,700 kg. MTOW)	5,000	1,500
A2	Commercial Aviation (From 5,700 kg. up to 50,000 kg. (MTOW)	7,000	2,000
A3	Commercial Aviation (More than 50,000 kg. MTOW)	10,000	3,000

**Table 9B: Air Operators Certificate - Aerial Work**

		<b>First Aircraft</b>	<b>Other aircraft</b>
B1	Aerial Work Air Operators Certificate (AWAOC)	500	200

## 9.2 Special Approvals

The CAA shall charge and levy fees for each aircraft for the purpose of granting of approval of an Instrument Flight Procedure during the low visibility procedures, in accordance with the table 9C.

**Table 9C: Special Approvals - Instrument Flight Procedure**

		<b>Cat II</b>	<b>Cat III</b>
C1	Commercial Aviation (Less than 5,700 kg. MTOW)	1,000	1,500
C2	Commercial Aviation (From 5,700 kg. up to 50,000 kg. (MTOW)	3,000	3,500
C3	Commercial Aviation (More than 50,000 kg. MTOW)	5,000	6,000

9.3 Where an application is made for the grant of a special approval to operate an aircraft type, there shall be a fee charged for each aircraft for the grant of such approval as follows:

- a) in the case of Reduced Vertical Separation Minima (RVSM) approval a fee of (€) 1,000;
- b) in the case of Low Visibility Take-off (LVTO) approval a fee of (€) 1,500;
- c) in the case of Minimum Navigation Performance Specification (MNPS) approval a fee of (€) 1,000
- d) in the case of Required Navigation Performance (RNP) approval a fee of (€) 1,000;
- e) in the case of Area Navigation (RNAV) approval a fee of (€) 1,000
- f) in the case of an Extended-range Twin-engine Operational Performance Standards (ETOPS) approval a fee of (€) 1,000.

9.4 The CAA shall charge and levy a fee for approval of certain parts of the air operator's operations manual (as required by the EU-OPS) at an amount of (€) 300.



**Article 10**  
**Fees for Inspection of an Aircraft to determine if it is Airworthy**

The CAA shall charge and levy fees for an inspection, on the application of an owner of an aircraft (not being an inspection made with a view to issuing or renewing or validating a certificate of airworthiness or issuing a certificate of airworthiness for an aircraft intended for export) for the purpose of ensuring that an aircraft is airworthy and complies with the requirements for the issue of a certificate of airworthiness, as appropriate to the aircraft concerned under Article 5 to this Regulation.

**Article 11**  
**Fees for the Approval of Training Organisations**

The CAA shall charge and levy fees for the grant and the renewal of a Flight Training Organisation (FTO), Type Rating Training Organisation (TRTO), Flight Simulation Training Devices (FSTD), Registered Facilities and Part 147 approval for an aircraft maintenance engineer training organization, in accordance with the following tables:

**Table 11A: Flight Training Organisations (FTO)**

		Issue charge	Annual charge
A1	FTO	3,000	3,000

**Table 11B: Type Rating Training Organisations (TRTO)**

		Issue charge	Annual charge
B1	TRTO	3,000	3,000

**Table 11C: Flight Simulation Training Devices (FSTD)**

		Issue charge	Annual charge
C1	FSTD	5,000	5,000

**Table 11D: Registered Facility**

		Issue charge	Annual charge
D1	PPL (only) registered training facilities	1,000	1,000

**Table 11E: Part 147 Training Organisations**

		Issue charge	Annual charge
E1	PART 147 training organisation	6,000	6,000

**Article 12**  
**Fees for Inspections in Relation to Dangerous Goods**

12.1 The CAA shall charge and levy a fee for an inspection for the purpose of ensuring compliance with the provisions of the Title III, Part 2, Chapter VI (Transportation of Dangerous Goods) of the Law No. 03/L-051 on Civil Aviation and Article 23 of the Regulation No. 6/2011, of 25 June 2011, on Transport of Dangerous Goods by Air, at an amount of (€) 400.

12.2 The CAA shall charge and levy a fee for an inspection for the purpose of authorizing a commercial freight transport operator to carry dangerous goods under the terms of an Air Operator's Certificate at an amount of (€) 400.

12.3 The CAA shall charge and levy a fee for an inspection for the purpose of authorizing a commercial passenger transport operator to carry dangerous goods under the terms of an Air Operator's Certificate at an amount of (€) 400.

12.4 The CAA shall charge and levy a fee for the approval and renewal of an approval for a course of dangerous goods training for persons applying for an approval to ship or transport dangerous goods at an amount of (€) 400.

### **Article 13**

#### **Fees for the Flight Crew Licences, Part 66 Aircraft Maintenance Licences, Medical Certificate and Language Proficiency Ratings**

The CAA shall charge and levy fees for the initial issue, renewal, initial validation, subsequent validation and replacement of licences and associated ratings for Flight Crew Licences, Part 66 Aircraft Maintenance Licences, Medical Certificate and Language Proficiency Ratings, in accordance with the following tables:

**Table 13A: Licences FCL**

		<b>Initial Issue</b>	<b>Renewal</b>	<b>Initial Validation</b>	<b>Subsequent Validation</b>	<b>Replacement</b>
A1	Student Pilot Licence (SPL)	70	50	70	50	35
A2	Private Pilot Licence (PPL)	100	50	100	50	50
A3	PPL valid for microlight, glider, balloon, parachute or other leisure/sport aircraft	70	50	70	50	35
A4	Commercial Pilot Licence (CPL)	200	150	200	150	100
A5	Air Transport Pilot Licence (ATPL)	300	150	300	150	150
A6	Flight Engineers Licence (FEL)	150	100	150	100	75
A7	Flight Instructor Licence	150	100	150	100	75

	(FIR)					
A8	Type Rating	150	N/A	N/A	N/A	N/A
A9	Class Rating	150	N/A	N/A	N/A	N/A
A10	IR Rating	150	N/A	N/A	N/A	N/A
A11	Night Rating	150	N/A	N/A	N/A	N/A
A12	Cabin Crew	70	N/A	N/A	N/A	N/A

**Table 13B: Licences, technical**

		Initial Issue	Renewal	Initial Validation	Subsequent Validation	Replacement
B1	M Licence /Part 66 - AML	300	150	300	150	150

**Table 13C: Licences, medical**

		Initial Issue	Renewal	Initial Validation	Subsequent Validation	Replacement
C1	Medical Certificate	70	70	N/A	N/A	35

**Table 13D: Language Proficiency Rating**

		Initial Issue	Renewal	Initial Validation	Subsequent Validation	Replacement
D1	Language Proficiency Rating	70	N/A	N/A	N/A	N/A

#### **Article 14**

#### **Fees for the Allocation and Issue of Mode 'S' Transponder Codes for Ground Based Equipment**

The CAA shall charge and levy a fee for the allocation and issue of a Mode 'S' Transponder code at an amount of (€) 100.

#### **Article 15**

#### **Fees for Aerodrome Certification**

The CAA shall charge and levy fees for the grant, renewal, amendment and transfer of an Aerodrome Certificate, in accordance with the following table:

**Table 15 A: Aerodrome Certification**

		Issue charge	Annual charge <sup>1</sup>
A1	Certificate Class A	20,000	5,000
A2	Certificate Class B	10,000	3,000

<sup>1</sup> The annual fee will not be charged on the year of the issuance or renewal of the certificate

A3	Certificate Class C	5,000	1,000
A4	Renewal of the Certificate Class A	8,000	5,000
A5	Renewal of the Certificate Class B	5,000	3,000
A6	Renewal of the Certificate Class C	2,000	1,000
A7	Amendment/Transfer of the Certificate Class A, B	5,000	N/A
A8	Amendment/Transfer of the Certificate Class C	1,000	N/A

**Class A** – aerodromes having an Instrument Approach and having at least one runway of length 1800m or more, which are certified for public use;

**Class B** – aerodromes having an Instrument Approach and having at least one runway of length 1200m or more and less than 1800m, which are certified for public use;

**Class C**- all other aerodromes

### **Article 16 Fees for Heliport Certification**

The CAA shall charge and levy fees for the grant, renewal, amendment and transfer of a Heliport Certificate, in accordance with the following table:

**Table 16A: Heliport Certification**

		Issue charge	Annual charge <sup>2</sup>
A1	Certificate	5,000	1,000
A2	Renewal of the Certificate	2,000	1,000
A3	Amendment/Transfer of the Certificate	1,000	N/A

### **Article 17 Fees for Air Navigation Services Provider Certification**

The CAA shall charge and levy fees for the grant, amendment of ANSP Certificate and Safety Oversight, in accordance with the following table:

**Table 17A: ANSP Certification**

		Issue charge	Annual charge
A1	Grant of certificate to ANSP	20,000	NA
A2	Renewal of certificate	10,000	NA
A3	Safety oversight of ANSP	NA	5,000

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<sup>2</sup> See Note 1

**Table 17B: Approval for installation of equipment or changes to the system**

		<b>Issue charge</b>	<b>Annual charge</b>
B1	Major Change	2,000	NA
B2	Minor Change	1,000	NA

### **Article 18**

#### **Fees for grant, extension and amendment of Certificate for Training Institute for ANSP**

The CAA shall charge and levy fees for the grant, extension and amendment of Certificate for Training Institute for ANSP, in accordance with the following table:

**Table 18A: Certification of training institute, ANSP**

		<b>Issue charge</b>	<b>Annual charge</b>
A1	Grant of certificate	5,000	1,000
A2	Certificate extension	3,500	NA
A3	Certificate amendment	3,000	NA

### **Article 19**

#### **Fees for the Air Traffic Controller License**

The CAA shall charge and levy fees for the initial issue, renewal, and amendment of licences for Air Traffic Controller, in accordance with the following tables:

**Table 19A: Air Traffic Controllers Licenses**

		<b>Issue charge</b>	<b>Annual charge</b>
A1	Grant of license for air traffic controller	200	NA
A2	Renewal of license for air traffic controller	100	NA
A3	Amendment of license for air traffic controller	150	NA
A4	Grant of license for student air traffic controller	150	NA

**Table 19B: Air Traffic Controllers Competency Assessment<sup>3</sup>**

		<b>Issue charge</b>	<b>Annual charge</b>
B1	Theoretical Test	NA	150
B2	Oral Test	NA	100
B3	Practical Test	NA	300

### **Article 20**

#### **Fees for the Issuance of Groundhandling Approvals**

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<sup>3</sup> This fee is applied only if the assessment is performed by outsourced examiners (hired by CAA).

20.1 The CAA shall charge and levy fees for the purpose of issuing, oversight, extension or amendment of an approval to provide groundhandling services as stipulated in the Regulation No. 04/2011 on Access to the Groundhandling Market, for the following:

- (a) Fee for the grant of an approval to engage in groundhandling activities;
- (b) Fee for the grant of extension of the approval set above under (a);
- (c) Fee for carrying out annual oversight of an approval set above under (a) or (b), whichever applies;
- (d) Fee for amendment of an approval specified under (a) for engaging in additional activities or approval to engage in groundhandling services at additional airports.

**Table 20A: Groundhandling**

		Issue charge	Annual charge <sup>4</sup>
A1	Initial approval of groundhandling companies	5,000	2,000
A2	Extension of approval	2,500	2,000
A3	Amendment of approval (add new airport or increase/decrease scope of approved ground handling or self-handling activities)	2,000	2,000

### **Article 21 Miscellaneous fees and charges**

21.1 Where CAA is charged by the EASA for services provided by the latter to a natural or legal person, CAA may recover the full amount charged from the subject natural or legal person.

21.2 The fee payable for the grant of any exemption, permission or a change in category or class of any certificate or license issued by CAA in accordance with the requirements of the relevant legislation, which is not otherwise specified herein, shall be charged and levied at an amount of (€) 100.

### **Article 22 Transitional provisions**

22.1 Applicants who have filed an application with the CAA for a certificate, licence or permission before the entry into force of the present Regulation, shall be

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<sup>4</sup> The annual fee will not be charged on the year of the issuance, extension or amendment of approval.

exempted from the corresponding fees and charges for a period not exceeding six (6) calendar months after entry into force of the present Regulation.

22.2 The exemption granted under the preceding paragraph must result with the successful completion of the application process and final grant of the certificate, licence or permission requested within six (6) months upon entry into force of the present Regulation.

**Article 23**  
**Entry into Force**

The present Regulation shall enter into force on 15 August 2011.

**Dritan Gjonbalaj**  
Director General