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# AIP KOSOVO

Aeronautical Information Service  
Pristina International Airport  
Vrellë-Lipjan

AIP  
AMDT  
**10/2013**  
08 AUG 2013

**1. Insert the following new page**

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GEN 1.1-1/2	08 AUG 13
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**2. Please record entry of Amendment on page GEN 0.2-1**

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# GEN 1. NATIONAL REGULATIONS AND REQUIREMENTS

## GEN 1.1 DESIGNATED AUTHORITIES

The addresses of the designated authorities concerned with facilitation of international air navigation are as follows:

### 1.1 Civil Aviation Authority of Kosovo:

Kosovo Civil Aviation Authority  
Ahmet Krasniqi Str. p.n.  
Lagjja Arbëria  
10 000 Prishtina,  
Republic of Kosovo  
Tel: +381 (0)38 248 629  
Fax: +381 (0)38 211 009  
Mobile Phone:  
+377 (0)44 613 567 (Duty Officer 24/7)  
E-mail: info@caa-ks.org  
Web: www.caa-ks.org

Tel.Fax: +381 38 50 80 1609

Email Address :

[policiakufitarepr@kosovopolic.com](mailto:policiakufitarepr@kosovopolic.com)

### 1.5 Health:

Ministry of Health -  
Sanitary Inspection  
“Zagrebi” Str, No number  
10000 Prishtina, Kosova  
TEL: +381 38 211 911  
+381 38 212 225

E-mail: inspektoriatisanitar@yahoo.com  
ilirijana.zymberaj@ks-gov.net

### 1.6 En-Route and Aerodrome/Heliport Charges:

See 1.1 above

### 1.2 Meteorology:

Meteorological Department  
Pristina International Airport,  
Vrellë, Lipjan 10070  
TEL: +381 38 59 58 277, 218  
FAX: +381 38 59 58 605  
E-mail: meteo.service@airportpristina.com

### 1.7 Agricultural Quarantine:

Veterinary Service of Kosovo  
Rilindja Building Containers  
Room 663  
TEL: +381 38 25 25 312  
+381 38 200 38 432

FAX: +381 38 2525 304

E-mail: besfort.gunga@ks-gov.net

### 1.3 Customs:

Costums Station  
Pristina International Airport  
  
TEL and Fax: +381 38 548 450 ext. 167  
+381 38 513 92 167  
E-mail: ismajl.mehmeti@dogana-ks.org

### 1.8 Aircraft Accident Investigation:

See 1.1 above.

### 1.4 Immigration:

Headquarter of Border Police Department  
“Luan Haradinaj” Street NN 10000 Prishtina  
Tel.+381 38 50 80 1177 & 1610  
+381 542 127

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## GEN 1.4 ENTRY, TRANSIT AND DEPARTURE OF CARGO

### 1.4.1 Customs requirements concerning cargo and other articles

1.4.1.1 All aircrafts flying into or departing from Kosovo carrying cargo or supplies are subject to customs control. On arrival of aircraft the crew member should give the cargo the cargo manifest together with any documents related to goods or supplies that have been brought in to an authorized customs officer. Documents required for the clearance of goods through customs procedures are: invoice, the airway bill, if needed an import/export license and/or declaration of origin may be required in certain cases.

Then a customs declaration for release on free circulation, temporary import/export or entrance in customs warehousing shall be declared by an authorized customs agent to the customs office in cargo terminal,

1.4.1.2 For cargo arriving from aboard and destined for shipment to another country which is being shipped to Kosovo the transit customs declaration should be granted to the entry customs service office which will be given back after a transit procedure is finished and validated by exit office of customs service.

1.4.1.3 Restricted and forbidden articles Among goods which are subject to import restriction and prohibition are the following types of products:

- a) Drugs and Medicaments-Import license needed from Ministry of Health
- b) Arms and ammunition (importation permit from MIA (Ministry of Internal Affairs)
- c) Lives animals-Import permit from Ministry of Agriculture-Veterinary and Food
- d) Flowers and other plants -a sanitary certificate issued by relevant authorities
- e) Narcotics and dangerous drugs are prohibited.
- f) Export of certain plans objects of historical and archeological interest are subject to export restriction according to law.

### 1.4.2 Customs requirements concerning aircrafts

1.4.2.1 Customs supervision and control shall not apply to any aircraft entering the airspace of Kosovo which dose not have the intention to and dose not land in Kosovo. With the exception of the following types of aircraft:

- a) Military aircraft
- b) Private aircraft not carrying goods subject to customs supervision and control and
- c) Aircraft arriving from another part of Kosovo without having stopped at any place outside Kosovo.

The commander (or crew member) of any aircraft landing at an airport designated, shall lodge with the Customs Service a manifest of all goods carried on that aircraft, and shall permit customs officers to carry out customs controls on the aircraft, goods carried on that aircraft, its crew and the luggage of the crew, and the passengers and their luggage

Based on a Customs and Excise Code Nr. 03/L-109, customs has powers to access, search, detain, and prevent departure of an aircraft in certain cases.

1.4.2.2 Any customs officer shall have access to every part of any aircraft at an airport which he has power under this regulation to board, and may:

- a) Cause any goods found thereon to be marked before they are unload from aircraft;
- b) Lock up, seal, mark or otherwise secure any goods chargeable with duty or tax which has not been paid, carried in the aircraft or any place or container in which they are so carried and
- c) Break, open any place or container which is locked and to which the keys are withheld

1.4.2.3 The commander of any aircraft shall permit any customs officer at any time to board the aircraft and inspect:

- a) The aircraft and any goods loaded therein and
- b) All documents related to the aircraft or to goods or persons carried therein, and the officer shall have the right to access at any time to any place to which access is required for the purpose of any such inspection.

1.4.2.4 Where in the case of an aircraft of which due report "has been made any goods are still on board that aircraft at the expiration of the relevant period" any customs officer may detain that aircraft until there has been paid to the Customs Service:

- a) Any expenses properly incurred in watching and guarding the goods beyond the relevant period, except, in the case of an aircraft, in respect of the day of clearance inwards, and
- b) Where the goods have been removed from an aircraft to a Customs warehouse, the expenses of that removal ("due report"-Loading of manifest) ("the relevant period"-7 (seven) clear days from the date of making due report of the aircraft or such longer as the Director General may in any case allow)

1.4.2.5 If it appears to any customs officer that an aircraft is likely to depart for a destination outside Kosovo before clearance outwards is given, he/she may give such instruction and take such steps by way of detention or otherwise as appear to him/her in order to prevent departure.

### 1.4.3 Agricultural quarantine requirements

1.4.3.1 Pursuant to AI No.18/2005 on Veterinary control of the import or transit of live animals or food or non food products of animal origin as well as animals' breeding material are applied rules of Veterinary inspection at the border crossing point of Pristina International Airport

1.4.3.2 Any consignment of live animals or products of animal origin are subject of obligatory Veterinary health inspection.

1.4.3.3 The importing party, or in this case Airport Authority officer must inform Border Veterinary Inspector by a manifest for any consignment which is subject of obligatory veterinary inspection. In case of live animals are advanced Quarantines, for which must be informed KVFA preliminarily.

1.4.3.4 At the same time the Cargo Consignments are a subject of Inspection preliminarily must be given a manifest for type of good, flight, time of arrival and lot of their details that you may find in AI - 18/2005, and in the manual border inspection.

1.4.3.5 By AI 18/2005 goods for personal usage are considered up to 1kg, but they may be subject of restriction as well if they originate from a country in which the disease is present .ex. Aviation Influenza (Birds Flue), and in which the import is restricted in to Kosovo.

1.4.3.6 Subject of Veterinary Inspection may be food in Airplane, as well as leftovers which may become a source of any potential infection

### 1.4.4 Dangerous Goods Requirements

1.4.4.1 Aircraft operators not registered in the Republic of Kosovo that intend to transport dangerous goods by air are required to obtain prior permission from the CAA. The same applies to non-commercial flying activities carried out by a person, a company or other enterprise domiciled in the Republic of Kosovo.

1.4.4.2. Application for permission to transport dangerous goods by aircraft operators not registered in the Republic of Kosovo must be submitted to the CAA minimum 5 days before the intended flight. The application must be accompanied by satisfactory information on classification and packing as well as on the way in which the transport is intended to be completed. Application form for permission to transport dangerous goods by air operators not registered in the Republic of Kosovo is appended as Annex 2 to the Regulation 6/2011.

1.4.4.3. Weapons and munitions, including explosives and toxic gases, nuclear fuel and radioactive materials shall only be carried on board aircraft:

- i. with the express written permission of the Director General of CAA,
- ii. under the supervision of the pilot-in-command, and
- iii. in strict conformity with the Regulation 6/2011 and Technical Instructions

## GEN 1.6 SUMMARY OF NATIONAL REGULATIONS AND INTERNATIONAL AGREEMENTS / CONVENTIONS

### GEN 1.6.1 PRIMARY LEGISLATION

Law No. 03/L-051 On Civil Aviation In Kosovo.  
Law on Civil Aviation has entered into force on 15  
June 2008, and is available at [http://  
www.gazetazyrtare.com/e-gov/ahtisari/051-Eng.swf](http://www.gazetazyrtare.com/e-gov/ahtisari/051-Eng.swf)

### GEN 1.6.2 SECONDARY LEGISLATION

#### REGULATION 1/2008

on Aerodromes

#### REGULATION 2/2008

Organisation of Working Time of Mobile Workers in  
Civil Aviation

#### REGULATION 3/2008

on Passenger Service Charges

#### REGULATION 4/2008

on Air Traffic Controllers Licence

#### ADMINISTRATIVE DIRECTON 2004/09

on Use of Prohibited Substance for Staff Working on  
Safety-sensitive Functions

#### REGULATION 1/2009

on Occurrence Reporting in Civil Aviation

#### REGULATION 2/2009

on Aircraft Registration and Marking

#### REGULATION 3/2009

on Common rules in the field of civil aviation and  
responsibilities of the European Aviation Safety  
Agency

#### REGULATION 4/2009

Laying down implementing rules for the airworthiness  
and environmental certification of aircraft and related  
products, parts and appliances

#### REGULATION 5/2009

on Continuing airworthiness of aircraft and  
aeronautical products, parts and appliances, and on  
the approval of organisations and personnel involved  
in these tasks

#### REGULATION 6/2009

on the Harmonisation of technical requirements and  
administrative procedures in the field of civil aviation

#### REGULATION 7/2009

on Conditions and procedure for acquiring, issuance,  
renewal and extension of licences and authorizations  
for aviation staff

#### REGULATION 8/2009

on the Single European Sky

#### REGULATION 9/2009

on the Provision of air navigation services in the  
Single European Sky

#### REGULATION 10/2009

on the Organisation and use of airspace in the Single  
European Sky

#### REGULATION 11/2009

on the Interoperability of European Air Traffic  
Management Network

#### REGULATION 12/2009

Laying down common requirements for the provision  
of air navigation services

#### REGULATION 13/2009

on Safety oversight in air traffic management

#### REGULATION 14/2009

Establishing a software safety assurance system to be  
implemented by air navigation service

#### REGULATION 1/2010 (JAR-FCL3)

on Flight Crew Licensing (Medical)

#### REGULATION 2/2010

on marking of obstacles

#### REGULATION 3/2010

on Joint Aviation Authorities Requirements and  
Administrative Procedures Applicable to Commercial  
Air Transportation - Helicopters

#### REGULATION 4/2010 (JAR-FCL2)

on Flight Crew Licensing (Helicopter)

#### REGULATION 5/2010

on Airport Protective Zones

#### REGULATION 6/2010

laying down requirements for automatic systems for  
the exchange of flight data for the purpose of  
notification, coordination and transfer of flights  
between air traffic control units



**REGULATION 7/2010**

laying down requirements on air-ground voice channel spacing for the Single European Sky

**REGULATION 8/2010**

on Implementing rules for the Integration into a Central repository of information on Civil Aviation Occurrences exchanged in accordance with Directive 2003/42/EC of the European Parliament and of the Council

**REGULATION 9/2010**

on Implementing rules for the Dissemination to interested parties of information on Civil Aviation Occurrences referred to in Article 7 (2) of Directive 2003/42/EC of the European Parliament and of the Council

**REGULATION 10/2010**

on Rules for the Organisation and Composition of the Board of Appeal of the European Aviation Safety Agency

**REGULATION 11/2010**

on Working methods of the European Aviation Safety Agency for Conducting Standardisation Inspections

**REGULATION 12/2010**

on Certification of an Air Navigation Service Provider

**REGULATION 13/2010**

Amending regulation No. 4/2008 of December 2008 on Air Traffic Controller Licence

**REGULATION 14/2010**

on Common charging scheme for Air Navigation Services

**REGULATION 15/2010**

on Implementation of the Requirements on Procedures for Flight Plans in the Pre-Flight Phase for the Single European SKY

**REGULATION 16/2010**

on the Requirements for the Application of a Flight Message Transfer Protocol Used for the Purpose of Notification, Coordination and transfer of Flights Between Air Traffic Control Units

**REGULATION 17/2010**

on the establishment of a Joint Undertaking to develop the new generation European air traffic management system (SESAR)

**REGULATION 18/2010**

on Common Rules for the Flexible Use of Airspace

**REGULATION 1/2011**

on Airport Charges

**REGULATION 2/2011**

on Terminal Navigation Charge

**ADMINISTRATIVE DIRECTION 1/2011**

On procedures for designation of Aeromedical Centres (AMCs) and Authorized Medical Examiners (AMEs)

**REGULATION 3/2011**

on calibration of aeronautical installations from the air

**ADMINISTRATIVE DIRECTION 02/2011**

on procedures for issuance of inspector's credentials

**ADMINISTRATIVE DIRECTION 01/2012**

on procedures for Public Consultation of Interested Parties

**REGULATION 4/2011**

on Access to the groundhandling market

**REGULATION 5/2011**

Use of prohibited substances for personnel working on aviation safety sensitive functions

**REGULATION 6/2011**

on Transport of dangerous goods by air

**REGULATION 7/2011**

on Fees levied by the CAA

**REGULATION 8/2011**

on Inspectors authorization and credentials

**REGULATION 9/2011**

on SAFA, qualifications of SAFA inspectors and establishment of the list of banned air carriers

**REGULATION 10/2011**

on Approval of flight procedures

**REGULATION 11/2011**

Amending and supplementing Regulation no 02-2009 on aircraft registration and marking

**REGULATION 01/2012**

on Conditions and method of use of hang-gliders and paragliders

**REGULATION 02/2012**

on Operations with microlight aircraft

**REGULATION 03/2012**

on Approved aerodromes

**REGULATION 04/2012**

Amendment and supplement of Regulation 01-2008 on Aerodromes

**REGULATION 5/2012**

on Rules for air traffic controllers' licences and other certificates

**REGULATION 6/2012**

on Safety oversight in air traffic management and air navigation services

**REGULATION 7/2012**

on Conditions for provision of air navigation services

**REGULATION 1/2013**

on Implementation of Safety Management System (SMS)

**REGULATION 2/2013**

Amending and supplementing Regulation 2-2010 on Marking of the Obstacle

The above Regulations are available at <http://www.caa-ks.org>

**GEN 1.6.3 AGREEMENT ON THE COMMON EUROPEAN AVIATION AREA (“ECAA AGREEMENT”)**

UNMIK has signed on behalf of Kosovo the Agreement on the Common European Aviation Area (“ECAA Agreement”) on June 2006.

ECAA Agreement has entered into force in Kosovo on 10 October 2006

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